



## Port Health & Environmental Services Committee

**Date:** TUESDAY, 15 JULY 2014

**Time:** 11.00 am

**Venue:** COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

**Members:**

Wendy Mead (Chairman)	Andrew McMurtrie
Deputy John Tomlinson (Deputy Chairman)	Brian Mooney
Deputy John Absalom	Hugh Morris
Deputy John Bennett	Barbara Newman
Henry Colthurst	Deputy John Owen-Ward
Karina Dostalova	Alderman Dr Andrew Parmley
Deputy Billy Dove	Ann Pembroke
Peter Dunphy	Henrika Priest
Kevin Everett	Deputy Gerald Pulman
Deputy Bill Fraser	Deputy Richard Regan
George Gillon	Delis Regis
Deputy Stanley Ginsburg	Jeremy Simons
Alderman John Garbutt	Deputy James Thomson
Wendy Hyde	Deputy Michael Welbank
Vivienne Littlechild	Mark Wheatley
Professor John Lumley	Philip Woodhouse

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Lunch will be served at the rising of the Committee.

**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**  
To agree the public minutes and summary of the meeting held on 13 May 2014.  

**For Decision**  
(Pages 1 - 8)
4. **WARDMOTE RESOLUTION**  
To note the Wardmote resolution from the Ward of Broad Street.  

**For Information**  
(Pages 9 - 10)
5. **OUTSTANDING ACTIONS**  
Report of the Town Clerk.  

**For Information**  
(Pages 11 - 16)
6. **DEREGULATION BILL**  
Report of the Remembrancer.  

**For Information**  
(Pages 17 - 22)
7. **REVENUE OUTTURN 2013/14**  
Joint report of the Chamberlain, the Director of the Built Environment, the Director of Markets and Consumer Protection and the Director of Open Spaces.  

**For Information**  
(Pages 23 - 30)
8. **DEPARTMENT OF THE BUILT ENVIRONMENT BUSINESS PLAN 2013/16 :  
QUARTER 4 UPDATE AND FINANCIAL OUTTURN REPORT**  
Report of the Director of the Built Environment.  

**For Information**  
(Pages 31 - 44)
9. **THAMES ESTUARY PARTNERSHIP**  
Report of the Director of Markets and Consumer Protection.  

**For Decision**  
(Pages 45 - 48)
10. **AN UPDATE ON ENVIRONMENTAL SCREENING AND SALMONELLA IN  
IMPORTED ANIMALS**  
Report of the Director of Markets and Consumer Protection.  

**For Information**  
(Pages 49 - 52)

11. **AIR QUALITY UPDATE**  
Report of the Director of Markets and Consumer Protection.  
**For Decision**  
(Pages 53 - 62)
12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
14. **EXCLUSION OF THE PUBLIC**  
MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

**Part 2 - Non-public Agenda**

15. **NON-PUBLIC MINUTES**  
To agree the non-public minutes of the meeting held on 13 May 2014.  
**For Decision**  
(Pages 63 - 64)
16. **WRITE-OFF OF BAD DEBT**  
Report of the Chamberlain.  
**For Decision**  
(Pages 65 - 66)
17. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERED URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**